Hamilton Chapter National Honor Society
Application Checklist

Instructions: Use this checklist to verify that everything is gathered and in your application folder before submitting. Applications cannot be returned and incomplete applications will not be considered by the faculty council.

Select either the Junior Application or the Senior Application.
Be sure that you complete the application in your own handwriting.

Activities: List each activity and indicate with a checkmark what grade you participated in the activity. List the name or coach/advisor and contact info (email or phone number if not affiliated with HHS) must be included (do not leave this blank).
Part II: Co-Curricular & Community Activities - 5 Juniors, 6 Seniors
Part III: Leadership Experiences - 2 Juniors, 3 Seniors
Part IV: Volunteer/Service Activities- 4 Juniors, 5 Seniors
Part V: Recognition, Awards, Work Experience - 4 Juniors, 5 Seniors
Valid verification of the items listed above (photo copies, signatures or email verifications).

Students Composition Essay- This essay should be a well-written, proof-read composition defending your eligibility for potential NHS admission. It should be organized thematically, beginning with an introductory sentence; followed by the three of the NHS pillars- leadership, service and character (separate paragraph for each); and end with a closing sentence. This essay should be typed in 12 point font, double spaced and one single sided (approximately 250 words).

Recommendation Forms:
1 Community Recommendation- completed by leader of community-based activities or organizations in which you have been involved outside of HHS, or your employer. (Please note that neighbors and friends of the family do NOT fall into the category of leaders or sponsors of community groups/activities).
1 Hamilton High School Faculty Recommendation- please allow plenty of time for teacher to complete

All applicants and their parents should thoroughly read the following:
- NHS Hamilton Chapter Handbook
- NHS Hamilton Chapter Bylaws
- NHS Code of Conduct/Underage Drinking Document

NHS Membership Agreement Form/Code of Conduct Contract - printed and signed
Membership fees- $25 membership fees in an envelope with your name on it. Cash or check made out to Hamilton High School. Should you not be chosen for membership eligibility this money will be refunded. If you have economic hardship please let us know so we can accommodate you.

Secure a solid color, two pocket folder. Place the following in the folder:
- Application
- Essay
- 1 Community Recommendations
- 1 Faculty Recommendations
- NHS Membership Agreement Form and Code of Conduct Contract
- An envelope with your name on it - containing $25 membership fees

Applications are not returned, so please make sure everything is complete.

Place all of the above in a solid color, two pocket folder with your name on it and drop it off in the NHS basket (located on the counter in the library) no later than 2:30 pm Monday, September 16, 2019.

If you have any questions about the application process please see Ms. Swanson or Mrs. Gorski.